

Move in Checklist
Landlord/Tenant Checklist
GENERAL CONDITION OF RENTAL UNIT AND PREMISES
DW Harrison LLC

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Street Address
Names

Unit Number

City

Tenants

Rating Code: E = Excellent G = Good F = Fair P = Poor

You should complete this checklist noting the condition of the rental property and return it to the landlord within 7 days after obtaining possession of the rental unit, failure to return checklist with be assumed that the condition of the unit is excellent. You are also entitled to request and receive a copy of the last termination inventory checklist with shows what claims were chargeable to the last prior tenants.

21380- Great Lakes and DTE Energy

Utilities: Consumers (800-477-5050) and DTE Energy (800-477-4747)

	Condition	Estimated Cost of Repair/Replacement or cleaning fee	Comments
LIVING ROOM			
Floors Vacuumed & Floor Coverings			
Spots, burns, or Damaged			
Drapes & Window Coverings			
Walls & Ceilings			
Light Fixtures			
Condition of windows			
# of Screens			
Screens or window damage			
Front Door & Locks			
Smoke Detector			
KITCHEN			
Floors mopped & Floor Coverings			
Walls & Ceilings			
Light Fixtures			
Cabinets (cleaned and wiped down)			
Cabinet damage			

Counter damages			
Stove/Oven Cleaned			
# of oven racks			
Refrigerator			
Dishwasher			
Sink & Plumbing			
Sink Stopper #			
Smoke Detector			
# of drawers in fridge			
BATHROOM			
Floors mopped & Floor Coverings			
Walls & Ceilings			
Windows, Screens & Doors			
Light Fixtures			
Bathtub/Shower			
Sink & Counters			
Toilet			
Towel bar #			
BEDROOM 1			
Floors Vacuumed & Floor Coverings			
Windows, Screens & Doors			
Walls & Ceilings			
Light Fixtures			
Smoke Detector			
Closet			
BEDROOM 2			
Floors Vacuumed & Floor Coverings			
Windows, Screens & Doors			
Walls & Ceilings			

Light Fixtures			
Smoke Detector			
Closet			
OTHER AREAS			
Heating System			
Air Conditioning			
Lawn mowed			
Garage Cleaned			
Stairs and Hallway			
Patio, Terrace, Deck, etc.			
Basement			
Parking Area			
Laundry Room			
Washer/ Dryer			
Closets (cleaned and wiped down)			
# of keys			
Water Softener (3 bags of Salt)			
Dehumidifier Basement			

[] Tenants acknowledge that all smoke detectors and fire extinguishers were tested in their presence and found to be in working order, and that the testing procedure was explained to them. Tenants agree to test all detectors at least once a month and to report any problems to Landlord/Manager in writing. Tenants agree to replace all smoke detector batteries as necessary.

Use this space to provide any additional explanation:

Landlord/Tenant Checklist completed on _____, 20____

Landlord/Manager

Tenant

Tenant